

## **Communion Sunday** (Guidelines)

**Time** Prepare for about 15 minutes  
Have Communion Table set by 9:30

### **Duties**

Prepare Communion Table for service  
Get Bible ready for scripture  
Clean Communion Table after service

### **Sunday**

The Communion Table (CT) cloths are hanging to the right side cupboard to the right side of the Parish Hall. **Communion Sunday is always white.**

No cross for Communion Sunday – all the communion plates etc are on the table.

Plastic plates are on the shelf with the brass candlesticks. They should be placed under the candlesticks to keep the wax drippings off the cloths. The candles are in the cupboard if new ones are needed. The candles should be lit after the choir rehearsal.

Put the Bible from the closet on the wooden lectern and mark the scripture passages for the day.

Place five offering plates (under the Communion Table) .

Immediately after the service is over, blow out the candles to prevent others from doing so and inadvertently getting wax on the cloth.

Hang the CT cloth lengthwise. Check with the deacon greeter to see if the flowers should be given to a deacon for a member. Put the candlesticks, the plastic plates and the Bible back in the cupboard. Note if the plastic plates have too much wax; please clean them before putting them back.

Thank you for your participation!